

CONVERSE COUNTY COMMISSION MEETING

March 4, 2026 - 8:00 a.m. to 4:00 p.m.
107 N. 5TH STREET, SUITE 114, DOUGLAS, WY 82633
Commission Chambers are OPEN to the public.

8:00 a.m. RECONVENE COMMISSION MEETING

CONVERSE COUNTY COMMISSIONERS

James H. Willox, Chairman
Richard C. Grant, Vice Chairman
Robert G. Short, Board Member
Trent Kaufman, Board Member
Donald Blackburn, Board Member

9:00 a.m. COUNTY BUSINESS REVIEW – COUNTY DEPARTMENTS

All County Departments

- Questica Update

10:00 a.m. PUBLIC HEARING: DEGRAW SUBDIVISION

Tory Walsh, Special Projects Coordinator

- SE1/4SE1/4 Section 13, N1/2NE1/4 Section 24, T31N, R75W, 6th P.M.

10:30 a.m. PUBLIC HEARING: PHIPPS MINOR SUBDIVISION NO. 2

Tory Walsh, Special Projects Coordinator

- SE1/4NE1/4 Section 10, SW1/4NW1/4 Section 11, T33N, R70W, 6th P.M.

11:00 a.m. DISCUSSION – CONVERSE COUNTY PERSONNEL POLICY REVISIONS

- Administrative Leave Definition/Clarification
- Other Leave Types for Consideration

12:00 p.m. RECESS FOR LUNCH WITH MHCC LEADERSHIP

1:30 p.m. UPDATES – FDL CONSULTING, LLC

Jessie Dykehouse and Getty Babbitt, FDL Consulting

- Animal Shelter Expansion Project
- Courthouse Level 1 and 2 Study
- Glenrock Office Renovations

GENERAL COUNTY BUSINESS & ACTION ITEMS

Meeting Minutes, Monthly Warrants, Monthly Reports, Tax Refunds & Cancellations, Void Warrants, Resolutions, Agreements/Amendments, etc.

- Commission Minutes, February 3 & 4, 2026
- Transfer Memo FY2026 - 173 MASVA to 150 Cap Con Parks & Rec
- Converse County Personnel Policy, Proposed Revisions: PTO, Other Leave
- Animal Shelter - Additional Services, FDL Services LLC
- Animal Shelter - Change Order Request No. 8, Relocation of Water Line
- Shooting Range Improvement Project, Review and Award of Quotes for Drainage Improvements
- Eastern WY College Construction Technology Addition, Review of Proposals for Third Party Inspections
- Douglas Budget Magazine Advertising
- Jenne Trail Phase 3, Construction Contract with Croell, Inc.
- Jenne Trail Phase 3 Right-of-Way Applications with Bureau of Land Management

OTHER UPCOMING EVENTS

- Mar 3&4. 8a-5p - Commissioner Meeting (1st Tues/Wed of each month)
- Mar 3, 7a - Elected Officials Breakfast Meeting, MHCC Boardroom
- ~~Mar 4, 7a - City/County Breakfast Meeting, MHCC Boardroom~~
- Mar 10, 12p-5p - Clerk's Office CLOSED for training
- Mar 11, by Midnight - 2026 Legislative Session Adjourns
- Mar 17, 8a-5p - Commissioner Meeting (3rd Tues of each month)
- Mar 17, 3p - Planning & Zoning Commission Meeting (3rd Tuesday of each month)
- Mar 19, 9a - CCJJC Joint Powers Board Meeting (3rd Thursday of each month)
- April 3, 5p - Deadline for FY2027 Community Service Grant Applications
- April 7&8, 8a-5p - Commissioner Meeting (1st Tues/Wed of each month)
- April 7, 7-8a - Elected Officials Breakfast Meeting (MHCC Boardroom)
- April 8, 7-8a - City/County Breakfast Meeting (MHCC Boardroom)
- April 16, 9a - CCJJC Joint Powers Board Meeting (3rd Thurs of each month)
- April 21, 8a-5p - Commissioner Meeting (3rd Tues of each month)
- April 21, 3p - Planning & Zoning Commission Meeting (3rd Tues of each month)